

JOB DESCRIPTION: Baltimore Urban Debate League Debate Camp Lab Assistant (Updated 2016)

Responsible to: Camp Director(s) and BUDL Executive Director

Qualifications:

1. High School Diploma required. Some college education preferred.
2. At least 1 year of debate experience required; preference given to candidates with more than 1 year's experience, including as a BUDL tournament judge.
3. Relevant work experience preferred.

General Responsibilities:

1. Support lab leader in daily instruction and guidance of up to 15 students. Offer debate experience and expertise.
2. Model and ensure engagement at all camp activities, including in lab, during meals/breaks, and camp-wide meetings, arrival/dismissal.
3. Participate in conducting general camp programs and instituting the camp curriculum as designed.
4. Cooperate with the entire staff in working together for the betterment of the camp and students.

Essential Functions of Job:

1. Attend all meetings including pre-camp training, daily camp meetings, and post-camp debrief.
2. Actively support delivery of lessons and activities as designed in the camp curriculum.
3. Maintain student records, most importantly attendance in each lab session.
4. Ensure engagement of all students to support their attendance throughout the week; help students to recognize how debate can apply in their lives; identify struggling students and strategize with lab leader to support these students.
5. Support lab leader in managing student behavior; engage professionally with all students; work with lab leader to address undesirable behavior from students.
6. Supervise students before start of camp day, during breaks, and at lunch.
7. Enforce safety regulations and emergency procedures; notify Camp Director(s) of any issues.

If hired, applicant must pass criminal background check.

To apply go to <http://budl.org/our-programs/summer-debate-institute/>



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